

## Workshops

No cost workshops open to all job seekers

### **July 2016**

Job Seeking Skills	Date	Time	Location
<b>EMPLOYMENT ESSENTIALS:</b> Learn strategies and tips to develop better job searching skills, skills identification, networking, resumé writing and interviewing skills.	July 18 July 6, 13, 20 July 7 July 19	9:30 AM-12:00 PM 1:00 PM-4:00 PM 10:00 AM-12:30 PM 1:00 PM-3:00 PM	South Davis EC Clearfield EC Ogden EC Ogden EC
JOB READINESS CLUB - (THREE PART SERIES) - WEEK 1: Learn and create a powerful resumé to obtain employment.	July 6	1:00 рм — 2:00 рм	Bountiful Food Pantry
JOB READINESS CLUB - WEEK 2: Learn tips to help you keep and accelerate in employment.	July 13	1:00 рм — 2:00 рм	Bountiful Food Pantry
JOB READINESS CLUB - WEEK 3: Participate in a mock interview, receive feedback and learn skills to accelerate interviewing skills.	July 20	1:00 рм — 2:00 рм	Bountiful Food Pantry
<b>EMPLOYMENT READINESS (UDOWD):</b> Learn to identify and overcome barriers, write a powerful resumé, develop networking strategies, interview like a pro and successfully keep a job.	July 11	1:00 рм — 500 рм	Bountiful Food Pantry
<b>LINKEDIN #1:</b> Learn how to sign up, complete and make your profile effective. We will teach what experts look for in a good profile.	July 8, 22	9:00 AM-11:30 AM	South Davis EC
<b>LINKEDIN #2:</b> Learn how to find and connect to others that can help you in your career. Find networking opportunities, get introductions, personal brand management and job search.	July 1, 15, 29	9:00 AM-10:30 AM	South Davis EC

Register at jobs.utah.gov or speak with an employment counselor.

#### **Employment Center (EC) Locations:**

- ★ Clearfield EC 1290 E. 1450 S.
- ★ Ogden EC 480 27th St.
- ★ South Davis EC 763 W. 700 S.

Bountiful Food Pantry 480 E. 150 N.

Plan to arrive 10–15 minutes before the workshop begins. Workshops start at the scheduled time. With respect to customers who arrive on time, late-comers will be asked to reschedule.

Workforce Services • jobs.utah.gov

Equal Opportunity Employer/Program Auxiliary aids and services are available upon request to individuals with disabilities by calling 801-526-9240. Individuals with speech or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah: 1-888-346-3162.



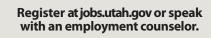
# Workshops

No cost workshops open to all job seekers

**July 2016** 

(continued)

Life Skills		
FOOD SENSE: Healthy Eating on a Budget. Learn how to make a food budget last all month long, plan and create a menu, shop from a list, save money on food and eat healthy. Food demonstration provided to learn how to prepare food in an easy, quick and healthy way.	None	



#### **Employment Center (EC) Locations:**

- ★ Clearfield EC 1290 E. 1450 S.
- ★ Ogden EC 480 27th St.
- ★ South Davis EC 763 W. 700 S.

Bountiful Food Pantry 480 E. 150 N.

Plan to arrive 10–15 minutes before the workshop begins. Workshops start at the scheduled time. With respect to customers who arrive on time, late-comers will be asked to reschedule.

Workforce Services • jobs.utah.gov

Equal Opportunity Employer/Program Auxiliary aids and services are available upon request to individuals with disabilities by calling 801-526-9240. Individuals with speech or hearing impairments may call the Relay Utah by dialing 711. Spanish Relay Utah: 1-888-346-3162.